

OFFICE OF THE BISHOP

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To: All Pastors, Priests Moderators and Administrators
From: Most Reverend Frank J. Caggiano
Re: Day of Prayer and Reflection for Administrative Professionals
Date: Monday, August 26, 2024

Some of the hardest working people in our parishes are our secretaries, bookkeepers, administrative assistants, and office staff. They often serve as the front lines of our Church and have an important role to play in the work of *The One*.

To thank these faithful members of our teams for their work and to offer them the opportunity to study and prayer together, I ask that you offer them my personal invitation to attend a workshop on **Friday, September 27, 2024**, at the Catholic Center.

The day will begin with breakfast at 9 am. Our leader and speaker for the day is Chris Padgett, nationally known artist, writer, and comedian. Chris will lead participants in prayer, faith reflections, opportunities for sharing, and laughter- all essential elements for the work of *The One*. The day will conclude at 2:30 pm.

I strongly encourage you to make provisions so that your administrative team can attend. There is no cost to attend. To register, please email a list of attendees to institute@diobpt.org.

You may define administrative staff however you wish and, of course, you are welcome to attend for the whole day or just join us for lunch.

As always, I am very grateful for your cooperation and pastoral support.

About Chris Padgett

Chris Padgett has been serving in ministry for more than 30 years. He is an author, musician, teacher, comedian, and motivational speaker. Chris has been married to his high school sweetheart for 32 years and they have nine children. He has appeared on television and radio and has been a regular speaker and entertainer at Steubenville Youth Conferences. Chris was an adjunct professor of theology at Franciscan University and currently teaches for Catholic Distance University. The Padgett family lives in Central New York.