

To: All Pastors, DREs/Confirmation Coordinators

From: Debbie Charles

Re: Calendar Request Form for Confirmation Ceremony – Fall 2024

Date: May 20, 2024

Attached is the Calendar Request Form for a Confirmation Ceremony to be scheduled at your parish in the Fall of 2024. Please complete all fields on the form and return it on or before June 1 to carlos.mesquita@diobpt.org

You will note that this form requests information unlike previous forms.

1. If you plan to have a combined Confirmation Ceremony, please indicate which parish(es) will be combining and the location for the Confirmation Ceremony. It is the responsibility of the host parish to record the sacrament and notify parishes of record. As a reminder, the minimum number of candidates needed for the celebration of Confirmation in a parish is 40.
2. Please send any dates and times that are **not** available on your parish calendar. As a reminder Confirmations will be scheduled on the following days/times:

Wednesday, Thursday, Friday – if you require one Confirmation ceremony it will be scheduled at 6PM, if you require two Confirmation ceremonies, they will be scheduled at 5PM and 7PM.

Saturday Confirmations will be scheduled at 10AM, 12Noon and 2PM.

If you have any additional questions, please do not hesitate to contact me at dcharles@diobpt.org



Calendar Request Form for Confirmation Ceremony

Fall, 2024

General Information

Parish Name	
Town	
Contact Person	
Telephone	
Email	
Expected Number of Candidates	
How many Ceremonies are required?	
Will you combine with another parish?	
Parish Name and Location of Confirmation	
Additional Information	
Date of your Retreat	

Please provide any dates/times that are **not** available for your parish to celebrate Confirmation:

- 1.
- 2.
- 3.

Kindly return this form before June 1, 2024 to carlos.mesquita@diobpt.org