

**Liturgical Planning Sheet for the Celebration of Mass  
2022/23**

**Function:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Parish:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Which Mass will be Celebrated?** \_\_\_\_\_  
*(Please observe all norms for the liturgical calendar as to options permissible for the day)*

**Assisting Deacon(s):** \_\_\_\_\_

**Where will the bishop vest?** \_\_\_\_\_

**Order of the Mass**

**Penitential / Sprinkling of Holy Water Rite:**

Confiteor    Simple Kyrie:        Sung           Recited    Kyrie with Petitions    Sprinkling Rite

**Glory to God:**

Sung    Recited    Omitted (Seasonal Consideration)

**First Reading:** \_\_\_\_\_ **Responsorial Psalm:** \_\_\_\_\_

**Second Reading:** \_\_\_\_\_ **Gospel:** \_\_\_\_\_

**General Intercessions:** *(Please provide a copy of the general intercessions with this planner.)*

**Will a collection be taken up during the Offertory?**    No    Yes

**If so, will the collection be included in the presentation of the gifts?**    No    Yes

**Will there be a Meditation Song after Communion?**    No    Yes

**Remarks after Communion:**    Pastor    Other \_\_\_\_\_

**After the celebration will the bishop greet the people?**    No    Yes

Outside the Church    Another location: \_\_\_\_\_

**Any additional notes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please email the completed form to Barbara Delmonico – [barbara.delmonico@diobpt.org](mailto:barbara.delmonico@diobpt.org)

Thank you!